



## ADDENDUM #1

**Date:** January 26, 2024  
**To:** Potential Bidders  
**Project:** Activity Center Office Area, HVAC Replacement Project  
**Subject:** Addendum #1

**Contractors Note:**

1. Please enter this Addendum #1 on page 00401-7 of your Form of Proposal.
2. The bid opening for this project will be held on February 6, 2024, promptly at 2:00p.m., at the Park District Offices, 4201 Guardian Street, in Simi Valley.

### CLARIFICATIONS TO SPECIFICATIONS AND PLANS

**A. Required Project Licenses: General Building 'B' License along with HVAC, C-20 License:**

Clarification:

All contractors/sub-contractors submitting bids for this project must have a General Building 'B' License along with an HVAC, C-20 contractor's license. The General Building contractor's scope of work should include but not limited to the following: on-site inspection, demolition, protection (see project Specs, Appendix 'B', item B, 4/5), repairs as required.

The overall scope of work includes mechanical, electrical, and plumbing.

**B. Statement of Qualifications- Section 00440 (6 pages):**

Clarification:

Contractor to provide a "Statement of Qualifications; a minimum of five (5) public construction projects of similar nature and complexity will be required. The attached qualification forms to be included with the submitted bid package.

**C. Construction base item #5, on Bid Proposal (Section 00401-2):**

Clarification:

The scope of work under construction bid item #5 should include but not limited to the following:

- a. New, VAV boxes and controls, including valves, thermostats & actuators.



# Rancho Simi

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- b. New, circuit setters at VAV boxes.
- c. New, gate valves, check valves, strainers, pressure and temperature gauges, auto and manual air vents at boiler, chiller and pumps.
- d. New, chemical pot feeder for both chiller and boiler.
- e. New, economizer controls for both Air handling unit and building exhaust fans.
- f. New, valves serving Air handling units including controls and actuators.
- g. New, VFDs for hot water and chilled water pumps.

**END OF ITEMS**

Sincerely,



Douglas Duran  
Landscape Designer



## STATEMENT OF QUALIFICATIONS

### 1.01 INSTRUCTIONS

- A. All questions must be completed with clear and comprehensive information. If necessary, questions may be answered on separate attached sheets.
- B. This form shall be submitted with the contractor's proposal at the time of the Bid Opening.

### 2.01 CONTRACTOR/BIDDERS GENERAL INFORMATION

A. Name of Contractor/Bidder:

\_\_\_\_\_

B. Permanent Office Address:

\_\_\_\_\_

\_\_\_\_\_

C. Mailing Address:

\_\_\_\_\_

\_\_\_\_\_

D. Telephone Number: \_\_\_\_\_

E. Facsimile Number: \_\_\_\_\_

F. E-Mail Address: \_\_\_\_\_

G. Contact Person (regarding Statement of Qualifications inquiries):

\_\_\_\_\_

(Name)

(Title)

H. Is Contractor/Bidder's firm a corporation established under the guidelines of the State of California?      Yes ( )      No ( )

**If yes**, please complete Part One below. **If no**, please complete Part Two below.

Part One (yes)

1. Please list Corporate Officers and Titles:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. Year of Incorporation: \_\_\_\_\_

Part Two (no)

1. Please explain if Contractor/Bidder's firm is a Sole Proprietorship, Partnership or a Corporation established in another State.

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2. Please list Owner, Partners or Corporate Officers and Titles:

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3. Year of Incorporation or Establishment of Business:

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- G. Number of Full-time Employees:

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2.02 CONTRACTORS LICENSE INFORMATION (California only)

- A. Primary License Classification:

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License Number:

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Year Issued:

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- B. Secondary License Classification(s):

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License Number:

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Year Issued:

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3.01 CONTRACTOR/BIDDER'S BUSINESS HISTORY

- A. Current Construction Contracts: Please list all current construction contracts (public or private) that your firm is currently performing

1. Name of Project:

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Project Address:

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Name of Agency or Owner:

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Amount of Contract: \$ \_\_\_\_\_ % complete

Anticipated Completion Date:

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2. Name of Project:

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Project Address:

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Name of Agency or Owner: \_\_\_\_\_

Amount of Contract: \$ \_\_\_\_\_ % complete

Anticipated Completion Date: \_\_\_\_\_

3. Name of Project: \_\_\_\_\_

Project Address: \_\_\_\_\_

Name of Agency or Owner: \_\_\_\_\_

Amount of Contract: \$ \_\_\_\_\_ % complete

Anticipated Completion Date: \_\_\_\_\_

4. Name of Project: \_\_\_\_\_

Project Address: \_\_\_\_\_

Name of Agency or Owner: \_\_\_\_\_

Amount of Contract: \$ \_\_\_\_\_ % complete

Anticipated Completion Date: \_\_\_\_\_

5. Name of Project: \_\_\_\_\_

Project Address: \_\_\_\_\_

Name of Agency or Owner: \_\_\_\_\_

Amount of Contract: \$ \_\_\_\_\_ % complete

Anticipated Completion Date: \_\_\_\_\_

B. Construction Bonding (Surety) Information: Please list the company names, agents and telephone numbers of the surety firms from whom your firm has obtained Performance/Payment Bonds for construction contracts within the past five years.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

C. Insurance Company Information: Please list the company names, agents and telephone numbers from whom your firm has obtained General Liability Insurance for construction contracts within the past five years.

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D. Legal Actions/Insurance Claims: If your firm is the apparent low bidder, the Rancho Simi Recreation and Park District **may require** a detailed explanation for the following questions prior to an award of contract:

1. Have any type of claims (liability or worker's compensation) been filed against your firm within the past five years?
2. How many industrial accidents have occurred on job sites under your firm's control within the past five years?
3. Are there any legal actions pending against your firm in affiliation with previous construction contracts or activities?
4. Have any judgements been awarded against your firm arising out of prior construction activity?
5. Has your firm ever been released from or failed to complete a construction contract?

#### 4.01 PUBLIC AGENCY REFERENCES

Please list five (5) public agencies construction projects for which your firm has successfully completed of a **similar nature and complexity** within the past five (5) years:

A. Project Name: \_\_\_\_\_  
Project Address: \_\_\_\_\_  
Agency Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
Amount of Contract \_\_\_\_\_ Date Completed: \_\_\_\_\_  
Type of Work: \_\_\_\_\_

B. Project Name: \_\_\_\_\_  
Project Address: \_\_\_\_\_  
\_\_\_\_\_  
Agency Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
Amount of Contract \_\_\_\_\_ Date Completed: \_\_\_\_\_  
Type of Work: \_\_\_\_\_

C. Project Name: \_\_\_\_\_  
Project Address: \_\_\_\_\_  
\_\_\_\_\_  
Agency Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
Amount of Contract \_\_\_\_\_ Date Completed: \_\_\_\_\_  
Type of Work: \_\_\_\_\_

D. Project Name: \_\_\_\_\_  
Project Address: \_\_\_\_\_  
\_\_\_\_\_  
Agency Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
Amount of Contract \_\_\_\_\_ Date Completed: \_\_\_\_\_  
Type of Work: \_\_\_\_\_

E. Project Name: \_\_\_\_\_  
Project Address: \_\_\_\_\_  
\_\_\_\_\_  
Agency Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
Amount of Contract \_\_\_\_\_ Date Completed: \_\_\_\_\_  
Type of Work: \_\_\_\_\_

The undersigned hereby authorizes and requests any person, firm, or corporation to furnish any information requested by the Rancho Simi Recreation and Park District, in verification of the recitals comprising this "Statement of Qualifications".

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

FIRM: \_\_\_\_\_

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

**END OF DOCUMENT**